

Spokane Falls Community College

Course Learning Outcomes

Prefix and Course Number: CAPPS 142

Course Title: Word II

Version Date: 5/6/2019

Course Learning Outcomes:

Upon successful completion of the course, the student will be able to:

1. Recognize and employ MS Office Word vocabulary presented in the unit.
2. Apply the intermediate to advanced Word skills, features, and functions presented to both create and revise existing Word documents.