

AUDIO 267 - Audio Coop Ed Internship

COURSE LEARNING OUTCOMES (CLOs)

1. Demonstrate professionalism in the work place.
2. Employ effective interpersonal communication skills with clients, colleagues and supervisors.
3. Show initiative in learning new on-the-job skills, assuming expanded responsibilities, and mastering new technologies.
4. Proactively pursue and respond to constructive feedback provided by supervisor.
5. Self-assess and continuously improve work.

COURSE OUTLINE

I. Orientation

- A. Set up an interview with pre-approved worksite (i.e. recording studio, post studio, radio/TV station, live sound venue, etc.)
- B. Complete necessary paperwork
- C. Set up schedule
- D. Identify responsibilities

II. Internship

- A. Perform duties/ activities at worksite
- B. Demonstrate professionalism

III. Assessment

- A. Self-assess
- B. Review supervisor and instructor feedback
- C. Create plan for improvement