

Course Objectives/Course Outline
Spokane Community College

Course Title: Medical Office Insurance Billing

Prefix and Course Number: MSEC 124

Course Learning Outcomes:

By the end of this course, a student should be able to:

- Understand medical office insurance billing

Course Outline:

- I. Introduction
 - A. Major, nationwide and local medical insurance programs
 - B. Simplifying the file claim form process
 - C. Understand the medical insurance requirements for:
 1. Billing
 2. Confidentiality
 3. Coding
 4. Referrals
 5. Professional fees
 - D. Insurance information notebooks