

**Course Objectives/Course Outline**  
**Spokane Community College**

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**Course Title:** Human Relations/Communications for Medical Office Personnel

**Prefix and Course Number:** MSEC 120

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**Course Learning Outcomes:**

**By the end of this course, a student should be able to:**

- Learn the principles of human relations

**Course Outline**

- I. Introduction
  - A. Principles of therapeutic communications
  - B. Human growth and development
  - C. Application
  - D. Medical circumstances