

Print Date: 5/27/21
Course Objectives/Course Outline
Spokane Community College

Course Title: Clinical Practice

Prefix and Course Number: HIM 213

Course Learning Outcomes:

By the end of this course, a student should be able to:

- Demonstrate entry level skills in data governance, content and structure
- Demonstrate entry level skills in information protection: access, use, disclosure, privacy and security
- Demonstrate entry level skills in informatics, analytics and data use
- Demonstrate entry level skills in revenue cycle management
- Demonstrate entry level skills in health law and compliance
- Demonstrate entry level skills in organizational management and leadership

Course Outline:

Domain I: Data Governance, Content, and Structure

- I.1. Describe health care organizations from the perspective of key stakeholders.
- I.2. Apply policies, regulations, and standards to the management of information.
- I.3. Identify policies and strategies to achieve data integrity.
- I.4. Determine compliance of health record content within the health organization.
- I.5. Explain the use of classification systems, clinical vocabularies, and nomenclatures.
- I.6. DM Evaluate data dictionaries and data sets for compliance with governance standards..

Domain II. Information Protection: Access, Use, Disclosure, Privacy, and Security

Competency

- II.1. Apply privacy strategies to health information.
- II.2. Apply security strategies to health information.
- II.3. Identify compliance requirements throughout the health information life cycle.

Domain III: Informatics, Analytics and Data Use

- III.1. Apply health informatics concepts to the management of health information.
- III.2. Utilize technologies for health information management.
- III.3. Calculate statistics for health care operations.
- III.4. Report health care data through graphical representations.
- III.5. Describe research methodologies used in health care.
- III.6. DM Manage data within a database system.
- III.7 DM Identify standards for exchange of health information.

Domain IV: Revenue Cycle Management

- IV.1. RM Determine diagnosis and procedure codes according to official guidelines.
- IV.2. RM Evaluate revenue cycle processes.
- IV 3.. RM Evaluate compliance with regulatory requirements and reimbursement methodologies.

Domain V: Health Law & Compliance

- V.1. Apply legal processes impacting health information.
- V.2. Demonstrate compliance with external forces.
- V.3. Identify the components of risk management related to health information management.

V.4. Identify the impact of policy on health care.

Domain VI: Organizational Management and Leadership Competency

VI.1. Demonstrate fundamental leadership skills.

VI.2. Identify the impact of organizational change.

VI.3. Identify human resource strategies for organizational best practices.

VI.4. Utilize data-driven performance improvement techniques for decision making.

VI.5. Utilize financial management processes.

VI.6. Examine behaviors that embrace cultural diversity.

VI.7. Assess ethical standards of practice.

VI.8. Describe consumer engagement activities.

VI.9. Identify processes of workforce training for health care organizations.