

Course Objectives/Course Outline
Spokane Community College

Course Title: Data Collection and Presentation

Prefix and Course Number: ECHO 141

COURSE DESCRIPTION

Students explore computer applications in medicine and develop the ability to use the internet and Microsoft Office for all course assignments.

Course Learning Outcomes:

By the end of this course, a student should be able to:

- Establish an e-mail account and apply effective email communication techniques.
- Apply effective internet search techniques using a variety of internet search browsers to locate and share echocardiography and vascular technology related resources.
- Create, format, and edit Word, Power Point and Excel documents in order to organize and display data in various formats collected from online research.
- Develop a Power Point presentation using the basic functions to include images, audio, animations, and videos.

COURSE OUTLINE

- I. E-mail as a tool
- II. Using the Internet
- III. Microsoft Office
- IV. Developing Power Point Presentations