

Print Date: 7/15/14

Course Objectives/Course Outline
Spokane Community College

Course Title: Project Management for the Office

Prefix and Course Number: BT 280

Course Description:

Students learn the key elements of project management. Students also conduct problem analysis, and develop action plans and cost/benefit analysis using project management software to assist in developing and managing their plans. Prerequisite: Second-year students.

Course Learning Outcomes:

By the end of this course, a student should be able to:

- Learn key elements of project management
- Conduct problem analysis
- Develop action plans
- Develop cost/benefit analysis using project management software.

Course Outline: