**Course Objectives/Course Outline**
**Spokane Community College**

| | |
|---|---|
| **Course Title:** | **Current Trends in Technology** |
| **Prefix and Course Number:** | **BT 251** |

**Course Learning Outcomes:**
**By the end of this course, a student should be able to**:

- Identify technology appropriate for use in a business office
- Define terminology used in the automated office as it applies to software/hardware, input/output devices, electronic storage, information systems, communications and connectivity, the Internet and the Web, and multimedia;
- Explain the privacy issues and laws connected with the presence of large databases, electroinc networks, the Internet and the Web;
- Explain the effects of computer crime, including the spreading of viruses;
- Utilize the Internet and other sources to research office information technology.


**Course Outline:**


I.
    A.
    B.